



GRANT APPLICATION

If space is insufficient, please add supplementary data.

A: ORGANIZATION INFORMATION

Name:	Telephone:
Address:	
Date established:	No. Of Employees:
Charitable Tax# or Revenue Canada Business #:	

General description of your organization, including population directly served and principal geographic area of service.

Attachments required:

- _____ A list of the organization's executive and directors;
- _____ A copy of the organization's budget for the current year;
- _____ A copy of the organization's latest financial statement for the one year;
- _____ A copy of the current project plan (if available) for which this grant is being sought.

B: GRANT REQUEST

Amount requested _____ Total Project Cost _____

Project start date _____ Estimated completion date _____

C. PROJECT INFORMATION

Have you approached other sources for support? Yes _____ No _____

NAME	AMOUNT	CONFIRMED	UNKNOWN

Describe the project's purpose and how it relates to the overall mission of the organization.

Cite evidence of the need for the project and tell us how the project will benefit the local community. Describe any consultations with government or other agencies that relate to this project.

How will you measure the success of the project?

Describe the capability of your organization to conduct the project and note special staff qualifications.

If the project is successful, what financial resources will be available for its continuation?

How will the Morris Area Foundation Inc. be recognized for their contributions to this project?

Has this request been authorized by your organization's board? Yes_____ No _____ When? _____

This application must be signed by the President or another officer of the organization's governing board.

Name	Title	Telephone No.

Please submit Grant Application and all supplementary documents to:

Morris Area Foundation Inc.
Box 282
Morris, MB R0G 1K0

GRANTING GUIDELINES FOR ENDOWMENT FUNDS

Please review the following guidelines before submitting a grant application to The Morris Area Foundation Inc.

- 1) Project must primarily benefit the people of the Town of Morris and the Rural Municipality of Morris
- 2) Grants are made only to non-profit organizations with CCRA registration numbers and other qualified recipients under the Income Tax Act. If a second party organization is providing access to a charitable number, a letter documenting permission for this usage must be provided by the applicant. There must be an affiliation between the registrant and the applicant if a second party charitable number is utilized
- 3) The applicant must carry out its activities in The Morris Area Foundation geographic granting area. This area is to include the Town of Morris, the Village of Rosenort, the Village of Lowe Farm, the Village of Aubigny, the Village of Sperling and the area around Morris generally consisting of the RM of Morris.
- 4) The applicant must make services and access available without discrimination because of race color religion sex age marital status or handicap.
- 5) Applications will be considered for capital projects, project start-ups, new organization start-ups or human resource development(refer to #9)
- 6) The availability of other sources of funding/granting must be in place. The Morris Area Foundation Inc. will not fund 100% of any particular project
- 7) The Morris Area Foundation Inc. may choose to initiate a response to a need in the community by seeking out leaders or acting in a leadership role
- 8) Preference is given to projects which:
 - › benefit the whole community
 - › encourage more efficient use of community resources
 - › demonstrate new approaches and technique in the solution of community problems
 - › address the underlying causes of problems in our society
 - › promote efficient and coordinated use of community resources, both human and financial
 - › promote volunteer participation

9) Grants Are Not made to or for:

- › individuals
- › annual fund drives
- › pay down mortgages or reduce deficits
- › support operating expenses
- › projects already completed
- › political activities
- › direct religious activities of religious groups or organizations- except when community access is available or unless the community at large will benefit significantly
- › organizations- except when community access is available or unless the community at large will benefit significantly



The
Morris Area Foundation
Inc.
BUILDING A LEGACY FOR YOUR COMMUNITY

PO Box 282
Morris, MB R0G 1K0
Ph: 204-746-8938

The Morris Area Foundation Inc. is restricted by the Income Tax Act to make grants only to non-profit organizations with Revenue Canada Charitable Registration Numbers (RC) or other qualified Donees under the Income Tax Act. Non-profit organizations (NPO) who do not have a charitable registration number can only apply through an RC with which they have a formalized partnership (through a written agreement), a history of collaboration and a similar mission and vision. (For more detailed information contact the Canada Revenue Agency: www.cra-arc.gc.ca/tax/charities or call 1-800-267-2384)

Please note: If there is no written agreement the RC may not be able to clearly establish that a project is charitable and that it is carrying on activities in keeping with its mandate. This could jeopardize the charity's registered status under the Income Tax Act. The RC must submit the application on behalf of the NPO. Application submitted on behalf of an NPO require confirmation that a written agreement is in place. The project grant, if approved, will be made out to the RC for disbursement to the NPO.

Please submit confirmation of written Agreement by completing the form below.

Confirmation of a Written Agreement Between a Registered Charity(or other Qualified Donee under the Income Tax Act) and a Non-Profit Organization

In compliance with the recommendation of the Income Tax Act, this is to confirm that:

Name of Registered Charity and No.: _____
Or Qualified Donee
Address: _____

Name of Non-Profit Organization: _____
Address: _____

Project Description: _____

The above project is in keeping with the mandate of this NPO.

Non Profit Organization

Print name of President/Chairperson

Signature

Date: _____

Registered Charity or Qualified Donee

Print name of President/Chairperson

Signature

Date: _____